

## MEETING AGENDA

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1. Call to Order
2. Approval of Minutes
3. HR – **Melissa** -Anthem will reimburse you for COVID19 test purchases.
4. Unfinished Business-Bridge question was submitted to Cynthia, Melissa Helmsing and Greg Justice. There was no update on what action would be taken as of yet.
5. Treasurer's Report (Khin Khin, absent)
  - a. Operation fund : \$3,935.44
  - b. Scholarship fund: \$4,222.69
  - c. General fund: (has not received)
6. Committee Reports
  - a. Communications –**Elizabeth will to reach out to Laural about listserv CSSAC**
  - b. Fundraising – **Shawyna**
    - i. **Collective Goods money has been received and sent for deposit - \$117 received.**
  - c. Grants –**InsidePFW notice will be sent out at the end of January stating that CSSAC grant scholarship is open. The Grant enrollment will end on 4/31/2022 and any submissions that are received will be verified and the recipients notified after May. Masters programs are eligible as well.**
  - d. Professional Development – **Shawyna**
    - i. **We are going to participate alongside APSAC, ODEI in 35 day book challenge reading “35 dumb things well intended people say”. We are looking at contributing PDA money towards this initiative. Shawyna will contact APSAC to see how much they are contributing. Their next meeting is 1/25/22.**
  - e. Pride Plus – **HR had to cut 10% from their budget, so they will no longer hold an award ceremony for Pride Plus' recipients. If we want to have this sort of event again, we will need funds to support it. Now Pride Plus awards are granted in July along with service anniversary awards (Beginning of the fiscal year). We may want to include this award in SummerFest. Shawyna will reach out to APSAC to see if they will do their awards then as well.**
    - i. **We will put the nomination form in Inside PFW in March.**
  - f. Purdue WL – **Shawyna – no report**
  - g. Strategic Plan Steering- **All, none attended**
  - h. Summerfest – **Shawyna – working with APSAC with details on sharing the event duties/cost this year.**
  - i. University Committee Reports
    - i. University Council – **Khin Khin, absent**
    - ii. University Resources Policy Committee (URPC)/ Budgetary Affairs Subcommittee Combined – **Shawyna, meets tomorrow 1/19**

- iii. Food Service Advisory Committee – **Kaye, will contact Gayle Bellam for details on this committee’s meeting times.**
  - iv. Revenue Subcommittee – **TBD**
  - v. Welcome Wagon – **TBD**
  - vi. Faculty Senate – **Khin Khin (Shawyna)**
  - vii. University Budget Committee – **Khin Khin, absent**
  - viii. Facilities Management Safety Committee – **Christine, meeting is 1/19/22**
  - ix. PFW Prepared Committee – **Elizabeth, no report**
- 7. New Business- 35 day challenge – “35 dumb things well intended people say” reading challenge  
1/25/22-3/21/22
  - 8. Bridge Questions, none
  - 9. Adjourn

**Meeting Invitees:** Shawyna Koorsen, Khin Khin Gyi, Melissa Helmsing, Christine Hall, Kaye Pitcher, Elizabeth Miller